

# Yakima County Fire District 12 West Valley Fire Department Facility Set-Up

- Tables and chairs may be set up in the classroom in any configuration that facilitates the users needs. It is the sole responsibility of the user to set up the classroom accordingly.

Classroom A and Classroom B will each seat 40 students at rectangular tables. Both classrooms, with the center wall retracted, will expose one large room that will accommodate 80 students at rectangular tables.

There are 17 round tables. Each table will seat eight, for a total of 136 occupancy.

- There are 80 arm rest chairs and another 120 folding chairs available.

NOTE: Customarily both classrooms are set up for 40 students per side with rectangular tables. If the User chooses to reconfigure the classrooms, it is the User's responsibility to stack tables and chairs properly in the storage room.

**\* During the Clean-Up process it is the User's responsibility to reconstruct the classroom in the manner found (customarily 40 chairs at rectangular tables in each classroom). See attached diagram.**

## Facility Clean-Up Guidelines

Use extreme caution when handling tables and chairs as to not damage them. Table rack is for flat rectangular tables only, allowing transport to and from rooms if needed. Do not stack more than 8 tables on cart. Use the chair cart to move arm chairs to and from the storage room in stacks of no more than 8. The folding chair cart can be moved in and out of room as needed.

- Clean up all garbage, empty garbage cans in dumpster on west side of building.
- Wipe down tables and clean up any other messes. All necessary cleaners are in the janitor's closet which is located in the women's restroom.
- The large vacuum is located in the chair / table storage room.

**Any destruction of property above and beyond the normal use may be billed to the group utilizing the facility or the responsible party signing the agreement.**